

In the case of a public health emergency, the following protocol, developed using Oregon Health Authority Guidelines<sup>1</sup> must be followed:

### Operational:

- Contact Clackamas County to report any Public Health Emergency or Confirmed Communicable Disease Cases occurring at our facility by calling 503-655-8411
- All staff must read and be familiar with this communicable disease plan
- All parents of participants will be provided with a copy of this plan
- Any ill participant or staff member or those who have been exposed within 14 days are strictly prohibited from attending any camp or program.
- A daily log with the following information will be kept for all stable groups and maintained for a minimum of 4 weeks after the completion of the camp or program:
  - Child's Name
  - Drop off/Pick up time
  - Adult's name who completed the drop off/pick up
  - Adult Emergency Contact Information
  - All staff the interacted with name stable group, including contact information for mentioned staff member
  - Child's temperature will be recorded each day at check-in
- All staff must wear a mask or face covering<sup>2</sup>

### General:

- Parents and staff will be instructed at registration and before the start of the program or camp not to attend if anyone in their respective households have recently had an illness with a fever or new cough. It is recommended that they stay home for at least 10 days after illness onset and until 72 hours after the fever is gone.
- Hand Sanitizer will be available to all campers and staff during camp hours as well as to the parents during drop off and pick up.
- Hand wash stations are available for campers and staff at all hours during the camp; all will be reminded to frequently wash their hands through the camp/program with soap and water for at least 20 seconds.
- As required by law, face coverings shall not be required for use by children
- Staff and campers will be frequently reminded of proper respiratory etiquette
  - Cover coughs and sneezes with a tissue or elbow

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<sup>1</sup> "Guidance for School Aged Summertime Day Camps" -Oregon Health Authority; May 15, 2020  
<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2357.pdf>

<sup>2</sup> "Mask and Face Covering Guidance for Business, Transit, and the Public" Oregon Health Authority; May 15th 2020 <https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2288k.pdf>

- Throw away any used tissue immediately into a garbage receptacle and wash hands
- Drop off/pick up will be performed at the door to minimize contact
- The following signs will be printed and posted at pick up/drop off
  - <https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2320C.pdf>
  - <https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2320A.pdf>
  - <https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2320B.pdf>

### Screening for Symptoms

- As part of the daily log above, Parents must declare each day at pick up that their child does not have a fever, new cough, or have been exposed since leaving camp the prior day.
- Any existing conditions that may cause coughing will be recorded at registration as they will not be excluded from camp or program (ex. Asthma or Allergies)
- Any staff member or participant who develops a new cough or fever during the camp must be removed from the group and sent home as soon as possible.
  - While waiting for an ill child to be picked up, a staff member will staff with the child isolated from the others. The staff member should remain as far away as safely possible (preferably at least 6-feet) while maintaining proper supervision.
- Symptoms of COVID-19 may not always present a fever and cough but may include difficulty breathing, chills, muscle pain, sore-throat, and new loss of taste or smell.

### Physical Distancing

- Limit all stable groups to 10 children. Oregon Health Authority Defines a “stable group” as a group that remains the same through the period of care. Stable groups may not change for a minimum of one week.
- Staff should only work with one stable group as much as practically feasible. Staff who work with more than one stable group should wear a mask and wash hands in between interactions.
- Stable groups must use the same physical space each day and gear should not be shared among different stable groups unless properly sanitized beforehand.
- Curriculum for camps and programs will be modified to support physical distancing with a goal of maintaining a 6-foot distance between individuals.

### Cleaning and Disinfection

- All frequently touched surfaces will be cleaned, sanitized, and disinfected multiple times per day, especially after higher traffic times such as transitions between activities.

- Any equipment used by staff or campers will immediately with an EPA approved disinfectant<sup>3</sup>.
- All disinfectants will be used in accordance to their manufacturer-provided instructions and stored safely out of the reach of children.

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<sup>3</sup> “Specific Guidance for Fitness-related Organizations” Oregon Health Authority, May 18th, 2020;  
<https://sharesystems.dhsosha.state.or.us/DHSForms/Served/le2352.pdf>